



BOARD OF TRUSTEES

Meeting Minutes

Date: Thursday, November 11, 2017  
American Fork Administration Building  
51 East Main Street  
American Fork, UT

Board of Trustees Members in Attendance:

Rob Shelton, American Fork City  
Howard Anderson, Town of Cedar Fort  
Ben Bailey, Town of Cedar Hills  
Dale Bigler, Elk Ridge City  
Brad Gurney, Town of Fairfield  
Benjamin Reeves, Santaquin City, Chairperson  
Seth Perrins, Spanish Fork City  
Don Nay, Utah County Commission, alternate  
Jacob McHargue, Town of Vineyard

Absent Board of Trustees Members:

Shane Sorensen, Alpine City  
Jeff Weber, Eagle Mountain City  
William McMullin, Town of Genola  
Josh Cummings, Town of Goshen  
Ed Dennis, Highland City  
Jason Walker, Lehi City  
Scott Spencer, Payson City  
Terry Ficklin, Salem City  
Mark Christensen, City of Saratoga Springs  
C. Nathan Ivie, Utah County Commissioner  
Greg Graves, Utah County Commissioner  
James Tracy, Utah County Sheriff  
Wendy Pray, City of Woodland Hills, Vice Chairperson

Others in Attendance:

Junior Baker, UVDSSD Legal Counsel  
Michael Veenendaal, UVDSSD Executive Director  
Suzee Anderson, UVDSSD Administrative Specialist

1. Call to Order: *Ben Reeves, Chair*
2. Consent Calendar: *Ben Reeves, Chair*
  - 2.1 Meeting Minutes for October 10, 2017
  - 2.2 Warrant register for October 1-31

**Motion to Approve Consent Calendar by Ben Shelton  
Second by Jacob McHargue  
Voting unanimous. Motion Passed.**

3. Business and Action Items:  
No Action Items Noted
4. Other Business:
  - 4.1 Operations Chair Report

Chief Brian Gwilliam was unable to attend. No report was given.

- 4.2 Director's Report

Regarding the paging system issues, Michael Veenendaal reported he is meeting with Motorola. Motorola has a solution that is likely to work with the equipment the district currently owns. Motorola stated their solution will be a redundant system, so it will be carried over fiber and microwave. Michael has attempted to contact another company in regards to the paging, but was unable to contact them. Michael thanked Don Nay and his team for their work with the current paging system. Currently the system is working, but Michael would like to work towards getting a redundant system in place. Michael is meeting with Juab County in the upcoming week to work on the GIS mapping of their county. This will include entering common places that will aid in dispatch. Michael reported on his attendance at the Special Service District Conference. Michael informed the board on an upcoming UCA meeting in St. George. The meeting will give direction on the radio replacement and infrastructure for the future. Michael encouraged all board members to attend if feasible. Michael concluded by presenting an award received for the new dispatch facility. The building project won the ENR Mountain States Regional Project of the Year.

Ben Reeves inquired about paging issues. No issues have been noted since the last event. Rob Shelton inquired if new radio systems would be required with UCA upgrades. Discussion ensued as to the possibility of getting P25 compatible radios. Ben Reeves requested Michael contact each agency to get an inventory of their current radio compatibility and any financial impact that each agency would face with upgrades.

#### 4.3 Expanding Special Service District Juab/Nephi

Junior Baker reported the Juab County contract was signed and returned. However, he is still waiting on Nephi City's contract. He updated the board on the progress in creating an interlocal agreement between UVDSSD and Nephi City and Juab County.

#### 4.4 Open forum and next meeting agenda items

Rob Shelton inquired about the process in getting another agency to join UVDSSD. Discussion ensued regarding meeting with a neighboring city and the benefits of having other PSAPs join UVDSSD. Seth Perrins requested an evaluation for Michael Veenendaal. Ben Reeves will send a survey to members of the Operations Board, Administration team, and Board of Trustee Members regarding Michael's probationary period.

Michael Veenendaal apprised the board on the process of getting video conference capabilities at the dispatch facility. The district's IT Specialist is looking into various options. Discussion ensued regarding the process.

#### 5. Adjournment

**Motion to adjourn by Seth Perrins**

**Second by Rob Shelton**

**Voting unanimous. Meeting adjourned.**

#### 5.1 Next meeting – December 14, 2017 UVDSSD