



BOARD OF TRUSTEES

Meeting Minutes

Date: Thursday, October 12, 2017

Utah Valley Dispatch

3047 N 400 W

Spanish Fork, UT

Board of Trustees Members in Attendance:

Shane Sorensen, Alpine City  
Rob Shelton, American Fork City, via conference connection  
Howard Anderson, Town of Cedar Fort  
Ben Bailey, Town of Cedar Hills  
Jeff Weber, Eagle Mountain City  
Terry Ficklin, Salem City  
Benjamin Reeves, Santaquin City, Chairperson  
Seth Perrins, Spanish Fork City  
Don Nay, Utah County Commission, alternate  
Jacob McHargue, Town of Vineyard  
Wendy Pray, City of Woodland Hills, Vice Chairperson

Absent Board of Trustees Members:

Dale Bigler, Elk Ridge City  
Brad Gurney, Town of Fairfield  
William McMullin, Town of Genola  
Josh Cummings, Town of Goshen  
Ed Dennis, Highland City  
Jason Walker, Lehi City  
Scott Spencer, Payson City  
Mark Christensen, City of Saratoga Springs  
C. Nathan Ivie, Utah County Commissioner  
Greg Graves, Utah County Commissioner  
James Tracy, Utah County Sheriff

Others in Attendance:

Annmarie Howard, Juab County Attorney  
Ryan Peters, Juab County Attorney  
Junior Baker, UVDSSD Legal Counsel  
Brian Gwilliam, UVDSSD Operations Board Chairperson  
Michael Veenendaal, UVDSSD Executive Director  
Suzee Anderson, UVDSSD Administrative Specialist

1. Call to Order: *Ben Reeves, Chair*
2. Consent Calendar: *Ben Reeves, Chair*
  - 2.1 Meeting Minutes for September 7, 2017
  - 2.2 Warrant register for September 1-31

Don Nay stated his comment regarding the radio systems was misconstrued. He clarified that fire and paging systems should be the property of the dispatch center or UCA. He requested a clarification be made. A budget worksheet was presented as per request of Osborne, Robbins & Buhler, PLCC and will be included quarterly. The budget worksheet was reviewed by Ben Reeves. Clarifications were made regarding 911 Revenues.

**Motion to approve Consent Calendar by Shane Sorensen**

**Second by Wendy Pray**

**Voting unanimous, motion approved.**

3. Business and Action Items:
  - 3.1 Dispatch services agreement for Juab County
  - 3.2 Dispatch services agreement for Nephi City

Items 3.1 and 3.2 were discussed concurrently with 4.3. Ben Reeves attended a Juab County Commission Meeting and a Nephi City Council Meeting detailing the terms of member vs. non-member rates previously agreed upon by the board. Both Juab County and Nephi City councils decided to become full members of Utah Valley Dispatch SSD. This will require a different contract, so the current contract will serve as an interim until decisions regarding the changes can be made. Junior Baker addressed the options that were available. State Code does not have a provision for a multi-county special service districts. However, it does allow for a multi-county local district. Junior outlined differences between a local district and a special service district. Junior outlined the process of becoming a local district. He also presented the option of entering into an interlocal agreement. He detailed the process of becoming an interlocal entity. Becoming an interlocal entity would have a couple different options. One option would be keeping Utah Valley District Special Service District as it currently is and entering into an agreement with Juab County and Nephi City. The other option would be to disband Utah Valley Dispatch Special Service District and entering into an agreement with the current member cities individually adding in Nephi City and Juab County. Discussion ensued as to the process, the value and the feasibility of each option presented. Concerns were raised and addressed regarding each process.

Annamarie Howard, legal counsel for Juab County, addressed the board detailing Juab County's excitement and concern regarding the new agreement. She requested a time line and some changes to the contract that would allow Juab County and Nephi City a vote on the Operations Board and a voice on the Board of Trustees. She requested an option to opt out of the contract in addition to changes in the problem resolution sections of the contract.

**Motion to approve the interim contract with Juab County adding in Section 3, changing Section 5.3 and Section 6.4, allowing a voting representation on the Operations Board and a voice on the Board of Trustees Board, and transference of the Central Electronics Bank upon full membership status, plus allowing an opt-out provision by Seth Perrins**

**Second by Jacob McHargue**

**Voting unanimous, motion passed**

**Motion to approve the interim contract with Nephi City adding in Section 3, changing Section 5.3 and Section 6.4, allowing a voting representation on the Operations Board and a voice on the Board of Trustees Board, and transference of the Central Electronics Bank upon full membership status, plus allowing an opt-out provision by Don Nay**

**Second by Wendy Pray**

**Voting unanimous, motion passed**

A subcommittee, including Junior Baker, Ben Reeves, Seth Perrins, Terry Ficklin, Wendy Pray and Rob Shelton formed to meet and address information and create a timeline regarding the new agreement.

4. Other Business:

4.1 Operations Chair Report

No report.

4.2 Director's Report

Micah Clark was recognized as APCO Technician of the year. Two of the calls from Utah Valley Dispatch were recognized by the International Academy of Emergency Dispatchers as call of the week. Four new employees are starting on October 16, 2017. That will bring the Dispatch Center closer to being fully staffed. Michael Veenendaal stated he had researched two different organizations to address paging and radio issues. He has requested information from Motorola and G1 and is looking into costs associated with these systems.

4.3 Expanding Special Service District Juab/Nephi

Direction was given to Junior Baker to proceed with drafting an interim interlocal agreement between Utah Valley Dispatch Special Service District and Juab County and Nephi City.

4.4 Open forum and next meeting agenda items

Seth Perrins introduced the idea of video conferencing during board meetings. He stated our expanding boundaries are making this concept a reality. Terry Ficklin stated the benefit of this in emergency situations highlighting a center in Springfield, MO where it was used to assist in natural disasters.

5. Adjournment

5.1 Next meeting – November 9, 2017

Meeting will be held at a North Utah County location

**Motion to adjourn by Terry Ficklin**

**Second by Rob Shelton**

**Voting unanimous, meeting adjourned.**