



BOARD OF TRUSTEES

Meeting Minutes

Date: Wednesday, August 10, 2017

Utah Valley Dispatch

3047 N 400 W

Spanish Fork, UT

Board of Trustees Members in Attendance:

Shane Sorensen, Alpine City  
Howard Anderson, Town of Cedar Fort  
Ben Bailey, Town of Cedar Hills  
Jeff Weber, Eagle Mountain City  
Dale Bigler, Elk Ridge City  
Terry Ficklin, Salem City  
Mark Christensen, City of Saratoga Springs  
Benjamin Reeves, Santaquin City, Chairperson  
Mike Forshee, Utah County Undersheriff, alternate  
Don Nay, Utah County Commission, alternate  
Wendy Pray, City of Woodland Hills, Vice Chairperson

Absent Board of Trustees Members:

Rob Shelton, American Fork City  
Brad Gurney, Town of Fairfield  
William McMullin, Town of Genola  
Josh Cummings, Town of Goshen  
Ed Dennis, Highland City  
Jason Walker, Lehi City  
Scott Spencer, Payson City  
Seth Perrins, Spanish Fork City  
C. Nathan Ivie, Utah County Commissioner  
Greg Graves, Utah County Commissioner  
James Tracy, Utah County Sheriff  
Jacob McHargue, Town of Vineyard

Others in Attendance:

Michael Veenendaal, UVDSSD Executive Director  
Suzee Anderson, UVDSSD Administrative Specialist  
Seth Atkinson, Nephi City Administrator

1. Call to Order: *Ben Reeves, Chairperson*
  
2. Consent Calendar: *Ben Reeves, Chair*
  - 2.1 Meeting Minutes for May 11, 2017
  - 2.2 Meeting Minutes for May 17, 2017
  - 2.3 Warrant register for April 1 – July 31, 2017
  - 2.4 Operations Procedures approved by Operations Board on July 6, 2017

**Motion to approve Consent calendar by Mark Christensen**

**Second by Terry Ficklin**

**Voting Unanimous, Motion Passed**

3. Business and Action Items:
  - 3.1 Dispatch services agreement for Juab County

Ben Reeves recounted the history of consolidation of Utah Valley Dispatch. He recalled that the decision was made if any Utah County city desired to consolidate with the Dispatch Center; they would need to have a capital buy in. However, he discussed that the Dispatch Center currently provides services for other cities and governmental agencies outside of Utah County on a contractual basis. With the proposal of providing services for Juab County and Nephi City, a decision needed to be made regarding how the future consolidation services should be billed and maintained. Discussion ensued regarding different ways to make consolidation fair and desirable to other agencies, while protecting the capital investments of the member entities. Michael Veenendaal shared his findings on the value of the Central Electronics Bank that would become possession of Utah Valley Dispatch as part of the agreement regarding services for Juab County and Nephi City. He provided a spreadsheet consisting of different scenarios regarding capital buy in with credit for the CEB given in differing scenarios. Discussion ensued as to if there should be a buy in required and then services rendered at a member fee, or should there be non-member premium fees billed for not becoming a consolidated member. The board invited Seth Atkinson, Nephi City Administrator, to share his thoughts on the consolidation buy in versus the premium fee for services. Seth agreed to take the information from the board meeting to his City Council. Wendy Pray suggested allowing both options to be given to the entity desiring to enter consolidation. It was agreed upon to charge a base rate plus 5% (flexible number) as a non-member fee or to allow a capital buy in with full voting rights to future member cities. Mark Christensen suggested giving Junior Baker, legal counsel, the task of looking at the two rate options and seeing if it would have any legal issues or pitfalls and allowing that policy to guide future negotiations. Wendy Pray suggested future talks regarding board seating.

- 3.2 Dispatch services agreement for Nephi City

See above paragraph.

**Motion to table service agreements for Juab County and Nephi City by Wendy Pray**

**Second by Don Nay**

**Voting Unanimous, Motion Tabled.**

- 3.3 MOU backup center 911 agreement for Wasatch County

Michael Veenendaal addressed the request from Wasatch County for back up services should an emergency disable their dispatch services. Discussion ensued as to the current backup system for Utah Valley Dispatch. Currently, Provo and VECC serve as back up for Utah Valley Dispatch. Utah Valley Dispatch also serves as back up for Tooele County. Mark Christensen requested consideration for a provision to allow reciprocity in services.

**Motion to approve MOU but build in reciprocity terms by Mark Christensen**

**Second by Don Nay**

**Voting Unanimous, Motion Passed.**

4. Other Business:

4.1 Board of Trustee's Chair Report

Ben Reeves read the response letter to the State Auditor regarding the Utah State Legislature Best Practices Letter dated June 20, 2017. In the letter Chairman Reeves highlighted 4 areas that had issues that needed to be addressed with the board. Discussion ensued as to what the areas were and how to implement those changes.

4.2 Director's Report

Michael Veenendaal apprised the board as to the status of the phone grant that he has been working on. He informed the board that payment would be made so that the grant could be finalized and the District could get funds back. He spoke regarding current building improvements, curbing and retention pond, which will be completed in the near future. He shared the current staffing situation with regards to a new lateral hire. He discussed future staffing opportunities.

4.3 Open forum and next meeting agenda items

It was discovered that the next meeting conflicted with a Utah City Managers Meeting so it was decided to swap the Board of Trustees Meeting with the Operations Board Meeting.

5. Adjournment

5.1 Next meeting – September 7, 2017 – Lehi City Building

**Motion to Adjourn by Mark Christensen**

**Second by Terry Ficklin**

**Voting Unanimous, Meeting Adjourned.**