



BOARD OF TRUSTEES  
Meeting Minutes  
Date: Thursday, May 11, 2017  
Utah Valley Dispatch  
3047 N 400 W  
Spanish Fork, UT

Board of Trustees Members in Attendance:

Jason Bond, Alpine City  
Rob Shelton, American Fork City  
Howard Anderson, Town of Cedar Fort  
Jeff Weber, Eagle Mountain City  
Dale Bigler, Elk Ridge City  
William McMullin, Town of Genola  
Scott Spencer, Payson City  
Terry Ficklin, Salem City  
Benjamin Reeves, Santaquin City, Chairperson  
C. Nathan Ivie, Utah County Commissioner  
Don Nay, Utah County Commissioner, alternate  
Mike Forshee, Utah County Undersheriff, alternate  
Jacob McHargue, Town of Vineyard  
Wendy Pray, City of Woodland Hills, Vice Chairperson

Absent Board of Trustees Members:

Ben Bailey, Town of Cedar Hills  
Brad Gurney, Town of Fairfield  
Josh Cummings, Town of Goshen  
Ed Dennis, Highland City  
Jason Walker, Lehi City  
Mark Christensen, City of Saratoga Springs  
Seth Perrins, Spanish Fork City  
Greg Graves, Utah County Commissioner  
James Tracy, Utah County Sheriff

Others in Attendance:

Deborah Mecham, UVDSSD Executive Director  
Suzee Anderson, UVDSSD Administrative Specialist

1. Call to Order: *Ben Reeves, Chair*
2. Consent Calendar: *Ben Reeves, Chair*

2.1 Meeting Minutes for April 13, 2017

**Motion to approve the Consent Agenda by Mike Forshee  
Second by C. Nathan Ivie  
Voting unanimous, motion passed.**

3. Presentation and Discussion:

3.1 Overview of FY 2018 Tentative Budget and updates ó *Deborah Mecham, Executive Director*

Deborah Mecham briefly presented the changes in the tentative budget. The only change was a grant match amount that may not be paid prior to the end of FY17. This amount will be carried over to FY18. This will be a transfer from fund balance.

4. Public Hearing: *Ben Reeves, Chairman*

4.1 Motion to adjourn public meeting and convene public hearing

**Motion by Scott Spencer  
Second by Mike Forshee  
Voting unanimous, public hearing convened.**

4.2 Public hearing on FY 2018 Tentative Budget

There were no members of the public present, but Chairman Reeves asked all board members if there were comments or concerns as members of the public. Rob Shelton asked if he could obtain a 3 year comparison for the District's budget. No further comments were made.

4.3 Motion to adjourn public hearing and reconvene public meeting

**Motion by Terry Ficklin  
Second by Jason Bond  
Voting unanimous, public meeting convened.**

5. Business and Action Items:

5.1 Approval of FY 2018 Budget – *Ben Reeves, Chair*

**Motion to approve FY 2018 Budget as presented by C. Nathan Ivie  
Second by Mike Forshee  
Voting unanimous, motion passed.**

5.2 Motion to adjourn to Closed Session to discuss the character, professional competence, or physical or mental health of an individual

**Motion by Terry Ficklin  
Second by Jason Bond  
Voting unanimous, closed session convened.**

### 5.3 Motion to return to public meeting

**Motion by Jacob McHargue**

**Second by C. Nathan Ivie**

**Voting unanimous, public meeting reconvened.**

### 5.4 Discussion and possible action with regard to Executive Director position

**Motion to proceed with interviews and if either candidate is uninterested in the position, the position is given to the remaining candidate by Jason Bond**

**Second by Terry Ficklin**

**Voting unanimous, motion passed.**

### 5.5 Juab County contract for dispatch services

Ben Reeves informed the board of prior meetings held with himself, Deborah Mecham, Regina Nelson, Noreen Stone, and Junior Baker, along with Juab County in terms of a contract for dispatch services. Juab would like to become a contract agency for Utah Valley Dispatch. Deborah Mecham agreed that the meeting went well. There are a number of items that would need to be incorporated in the contract. The earliest date of contract would be October 1, 2017. Juab has purchased 800 MHz radios. Utah County GIS would need to load their mapping system and that would need to be complete prior to the contract date. The Juab County Commission wants a contract for Nephi City for Police services only and a separate contract for Juab County for everything else. Ben Reeves outlined the terms of the contract. Adjustments to the contract were discussed. Fees and revenues were defined. Benefits of consolidation were discussed. Capacity of the Dispatch Center was defined.

### 5.6 Nephi City contract for dispatch services

Nephi City contract would be for Police services only. The contracts are not yet ready, but any adjustments will need to be given to Junior Baker.

### 5.7 Utah County agreement for fiber lease

In construction of the new facility, some fiber and copper connections were run from Utah County Sheriff's facility. An agreement between Utah County and Utah Valley Dispatch was presented. Discussion ensued regarding cost. The agreement would be for 5 years.

**Motion to approve agreement for fiber lease by C. Nathan Ivie**

**Second by Jacob McHargue**

**Voting unanimous, motion passed.**

### 5.8 Recommendation for UCA Regional Committee membership

Deborah Mecham outline the makeup of new committees as legislated in Senate Bill 198. The regional committee would be comprised of Utah, Wasatch and Summit Counties. Deborah Mecham discussed splitting the representation based on population, however that would give Wasatch and Summit counties less than one representative each. Deborah recommended that Wasatch and Summit Counties receive 2 representatives each and Utah County with 7 representatives. At least one member of the twelve must be involved in the public safety communications industry.

**Motion to make the recommendation to the Area of Governments by Scott Spencer**

**Second by Mike Forshee**  
**Voting unanimous, motion passed.**

6. Other Business:

6.1 County-wide 911 telephone grant update

The grant has not been completed. It should be done prior to the end of the fiscal year. Deborah Mecham is still willing to get that grant completed.

6.2 Director's Report

Deborah Mecham will continue to oversee the grant and get the CenturyLink accounts straightened out. Deborah spoke regarding the sewer issues with the new facility. Diaphragms were added to push more water through the system. The part time maintenance person is watching the system. Ben Reeves detailed the grade of the pipe. Deborah will also complete the final budget on the new facility.

6.3 Open forum and next meeting agenda items

7. Adjournment

7.1 Special meeting ó May 18, 2017 ó 2:00 p.m.

7.2 Next meeting ó June 8, 2017 ó Saratoga Springs City offices

**Motion to adjourn by Terry Ficklin**  
**Second by Mike Forshee**  
**Voting unanimous, meeting adjourned.**